



PARTNERSHIP GUIDE

Fact Sheet

Partnerships in land stewardship reflect a growing and important trend: the joining of passion and resources by committed citizens, organizations, and government agencies to achieve social, economic, and ecological goals. To support these efforts, the National Forest Foundation and the Forest Service, National Partnership Office, are pleased to offer the newly updated Partnership Guide, available now at the Partnership Resource Center website (www.partnershipresourcecenter.org).

What topics does the Partnership Guide cover?

The Partnership Guide is an easy-to-use reference tool that provides practical resources, information, and guidelines for building and sustaining vibrant partnerships. Topic areas include:

- Forest Service and government-wide partnership policies and practices
- Partnership definitions and terms
- Overviews of the Forest Service and National Forest Foundation
- Structure, management, and purpose of nonprofit organizations such as interpretive associations
- Using grants and agreements
- Legal authorities for partnerships
- Contracting with tribal entities or other partners
- Guidelines for common situations such as assessing indirect costs, sharing office space with partners, and paying for a partner's travel expenses
- Conduct and ethics guidelines for partnerships, including employee participation in non-federal organizations, working with partners who are fundraising, and acceptance of gifts and donations
- Resources for building solid working relationships with partners
- Contact information for Forest Service personnel

Who should use the Partnership Guide?

The Partnership Guide is a reference tool not only for Forest Service employees, but also for current and potential partners. The Guide provides a range of information to assist those who are new to partnerships as well as more experienced practitioners.

Where can I find the Partnership Guide?

Go to www.partnershipresourcecenter.org/resources/partnership-guide/. From there, you can decide whether to use the web-based version or download the document as a PDF file.

The Partnership Resource Center provides the online resources you need for building vibrant partnerships and effective collaboration on the nation's forests, grasslands, and other special places. The website is a joint project of the National Forest Foundation and the USDA Forest Service.

Who should I contact for more information?

Contact Jan Engert, National Partnership Office, at (202) 205-1072 or Mary Mitsos, National Forest Foundation, at (406) 542-2805. Or provide your comments to the Partnership Resource Center (http://www.partnershipresourcecenter.org/contact_us.php).

